



Tourism Authority

VACANCIES

BACKGROUND

The Tourism Authority is a corporate body set up by the Tourism Authority Act 2006 to license, regulate and supervise activities related to the tourism and hospitality industry in Mauritius.

Applications are invited from qualified candidates for the following posts on contractual basis of one year:

1. **Skipper**
2. **Safety and Health Officer (Part Time)**

A. SKIPPER

I. QUALIFICATION:

By selection from among candidates who possess:

- A. Cambridge School Certificate with pass in at least five subjects including English Language, French and Mathematics or Principal of Accounts obtained at not more than two sittings.
- B. Category C Skipper's Licence
- C. Professional Diver's qualification from a recognized institution.
- D. Certificates of Competence in Seamanship, Navigation or Marine Safety awarded by a recognized nautical institution.

OR

Equivalent qualifications to A, B, C and D acceptable to the Board.

E. Candidates should –

- (i) reckon at least 10 years seagoing experience and 5 years as Skipper in a maritime law enforcement environment;
- (ii) have sound knowledge of navigation in and out of Port Louis Harbour and all main passes;
- (iii) be conversant with abandon ship procedures and sea survival techniques including actions in emergencies at sea;
- (iv) possess good communication and interpersonal skills, both written and oral;
- (v) be computer literate.

Candidates should produce written evidence of experience claimed.

II. DUTIES:

1. To be responsible for the safe navigation of the patrol craft of the Tourism Authority during monitoring exercises conducted by Tourism Enforcement Officers.
2. To operate the craft in compliance with operating procedures set out by the Tourism Authority to ensure safety and security at sea at all times.
3. To maintain the seaworthiness of the craft at all times by ensuring operational states of engines and all equipment onboard.
4. To maintain all documentations / records relevant to the craft and to submit reports as directed by the Tourism Authority.
5. To supervise the transfer of the craft by road on trailer from one area of operation to another as and when required.
6. To be responsible for the routine maintenance and cleanliness of the craft prior to and after deployment at sea.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Skipper in the roles ascribed to him.

Note:

The post of Skipper requires the holder to work at staggered hours.

III. SALARY:

The salary is negotiable.

B. SAFETY AND HEALTH OFFICER (PART TIME)

I. QUALIFICATION:

- A. A Diploma in Occupational Health and Safety of the University of Mauritius or the Diploma in Occupational Safety and Health Management of the University of Technology, Mauritius or an equivalent qualification in accordance with Part I of the First Schedule to the Occupational Safety and Health Act or, an equivalent qualification from a recognised institution acceptable to the Board,
- B. Candidates should-
 - (i) reckon at least three years' experience in the field of safety, health and welfare of employees in a large industrial/business organisation; and
 - (ii) be computer literate.

Candidates should produce written evidence of experience / knowledge claimed.

II. DUTIES:

1. To plan, elaborate, implement and maintain adequate health and safety measures in the Tourism Authority.
2. To be responsible for exercising general supervision to ensure compliance with the provisions of the Occupational Safety and Health Act.
3. To advise on all matters relating to the health and safety of employees including the following:
 - (i) To inspect and maintain all places of work with a view to assessing workplace hazards and the suitability of protective measures taken and/or protective equipment provided to abate or eliminate the hazards and to take appropriate follow-up action.
 - (ii) The provision and maintenance of equipment and systems of work that are safe and without risks to health;
 - (iii) To advise on, and implement appropriate measures for, the provision of such information, instructions, training and supervision, as is necessary to ensure the health and safety of employees at work.
 - (iv) To carry out investigations into complaints made by employees, trade union, officials, employers and public institutions.
 - (v) To investigate into occupational accidents, fires and dangerous occurrences.
 - (vi) To deliver training, tender advice and provide information to employees, trade unions, employers, on safety, health and welfare matters and on the provisions of the relevant legislations.
 - (vii) To depone as witness in court, as and when required.
 - (viii) To collect and compile statistical information relevant to safety and health.
4. To use ICT in the performance of his duties.
5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Safety and Health Officer in the roles ascribed to him.

III. SALARY:

The salary is negotiable.

MODE OF APPLICATION:

1. The candidates should submit their application on the Application Form which may be obtained either at the Reception Counter of the Tourism Authority, 1st Floor, Victoria House, Cnr St Louis and Barracks Street, Port Louis or can be downloaded from the website of the Tourism Authority. The duly filled in application form, accompanied by photocopies of certificates, equivalence of qualification, testimonials and the National Identity Card, should reach the Director, Tourism Authority at the below mentioned address.

Candidates should mention clearly the post applied for on the top left hand corner of the envelope.

2. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

NOTE:

- i. The Authority reserves the right to convene only the best qualified candidates for interview.
- ii. The onus for the submission of equivalence of qualification (if applicable) from the relevant Authorities rests solely on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.
- iii. The Authority reserves the right not to make any appointment as a result of this advertisement.

CLOSING DATE:

Applications should reach the Director, Tourism Authority, Level 2, Victoria House, Corner St. Louis & Barracks Streets, Port Louis, not later than 3.00 p.m. on 25 February 2019.

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