



Renewal

Pleasure Craft Licence (PCL)

1	Application form+ Payment of fee Rs.1000
2	Original/Copy of PCL (grey card)
3	<p>Valid Insurance Policy specifying the name of the licensee/pleasure craft registration number /period of insurance/liability covered to be submitted.</p> <p>Note: <i>Validity of insurance should not be less than 7 days after expiry of current licence. For instance, licence expires on 30 June 2016, insurance policy shall be at valid at least up to 07 July 2016</i></p>
4	<p>A copy of the survey certificate should be submitted.</p> <p>Note:</p> <p>a) <i>If the survey of craft is valid for at least 14 days, the licence may be renewed.</i></p> <p>b) <i>If the survey of a craft has expired at the time of renewal or the validity of the survey is less than 14 days, only application for renewal fee of Rs.1000 and application for survey fee would be accepted. Only upon issue of new survey certificate (after new survey has been carried out), the licensee should pay the appropriate licence fee for renewal, along with the insurance cover and other required documents</i></p>
5	A copy of valid occupation/residence permit if licensee if a non-citizen or in case the directors and/or shareholders are non-citizens.
6	<p>For all companies, a letter from the Company Secretary/Director shall be submitted, specifying, the names and nationality of the directors and shareholders, including their number of % shares and certifying whether there has been any change in the shareholding structure of the company.</p> <p>However, in case for company is listed on the Stock Exchange, the Secretary of the company shall inform of same, in writing. The letter shall bear the seal of the company.</p> <p>In case there is any major change in control (shareholding structure) of a company, only application for renewal fee of Rs1000 should be paid.</p>
7	If application has been made for the replacement of a craft and the licence of old craft will expire, the licensee can opt to either pay Rs1000 application fee for renewal or renew the licence of previous craft pending approval of replacement of the craft. However, licence fee would not be refundable upon approval of the new craft.