



## Application for a Tourist Accommodation Certificate

### HOTEL – Checklist

#### 1) Business Registration/ Shareholding

Individual	<ul style="list-style-type: none"><li>- National Identity Card</li><li>- Business Registration Card</li></ul>
Company	<ul style="list-style-type: none"><li>- Business Registration Card</li><li>- Certificate of Incorporation</li><li>- Letter from Company's Secretary certifying shareholding structure stating the names and nationalities of directors and shareholders, and respective number of shares</li></ul>
Société	<ul style="list-style-type: none"><li>- Business Registration Card</li><li>- Acte de Société</li><li>- List of members of société specifying their respective nationalities and certified by the Manager (Gérant)</li></ul>

- 2) Title deed
- 3) Lease agreement or letter of authorisation between the owner and the applicant (if applicable)
- 1) Business Plan (template available on website <http://ta.gov-mu.org>)
- 4) Approval from Ministry of Tourism and Leisure
- 5) Building and Land Use Permit (BLP) for the proposed activity from respective Local Authority
- 6) Location/Site Plan (3 copies)
- 7) Front Elevation Plan (3 copies)
- 8) Master Plan describing all relevant tourist activities and facilities, (including parking)
- 9) Duly filled Application Form + payment of application fee of Rs.5,000
- 10) In case an application is submitted by an Agent, the identity card of the Agent and a letter of authorisation are also required.

**Note: Upon approval of the application (for either a Letter of Intent or licence), all hotels shall comply with security measures as imposed for hotels by the Tourism Authority. The security measures may be viewed on the websites of the Tourism Authority and Ministry of Tourism & Leisure**