

## Application for a Tourist Enterprise Licence

### OPERATING SCUBA DIVING CENTRE - Checklist

#### 1) Business Registration/ Shareholding

Individual	<ul style="list-style-type: none"> <li>- National Identity Card</li> <li>- Business Registration Card</li> </ul>
Company	<ul style="list-style-type: none"> <li>- Business Registration Card</li> <li>- Certificate of Incorporation</li> <li>- Letter from Company's Secretary certifying shareholding structure stating the names and nationalities of directors and shareholders, and respective number of shares</li> </ul>
Société	<ul style="list-style-type: none"> <li>- Business Registration Card</li> <li>- Acte de Société or Partnership deed</li> <li>- List of directors and partners of the Partnership, specifying their respective nationalities and certified by the Managing Director (Gérant)</li> </ul>

- 2) Title deed/Lease agreement
- 3) Non-citizens- to submit Business Plan (template available)
- 4) Location/Site Plan (3 copies)
- 5) Master layout Plan indicating area (in m<sup>2</sup>) of all relevant parts pertaining to operations (3 copies)
- 6) Building and Land Use Permit (BLP) or Letter of no objection from respective Local Authority (if not situated within hotel premises)
- 7) Qualifications of instructors/divers/first-aiders
- 8) Project write-up
- 9) List of dive sites and their GPS Coordinates and description of the sites
- 10) Letter of authorization from owner (if applicable)
- 11) Contract with hotel (if applicable)
- 12) Particulars of scuba diving centre/list of equipment (as per template)