



Tourism Authority

List of Documents for Renewal of Pleasure Craft Licence

Private and Commercial Pleasure Craft	Documents
Private Pleasure Craft	<ul style="list-style-type: none"> ▪ Copy of Insurance Cover certificate, covering the validity period of the licence. ▪ Survey certificate
Commercial Pleasure Craft	<ul style="list-style-type: none"> ▪ Copy of Insurance Cover certificate, covering the validity period of the licence. ▪ Survey certificate ▪ Employee Information Form

Private and Commercial Pleasure Craft, in case of Company	<p>No change of shareholding structure:</p> <ul style="list-style-type: none"> ▪ Letter from Company's Secretary (and bearing seal of company), certifying that there has been no change in the shareholding structure of the company OR extract of a valid Annual Return, including the first page and pages referring to the list of directors and shareholders and certified by the Registrar of Companies. The date of the document from (or the seal of) the Registrar of Companies shall be less than one month from the date of the renewal of licence. <p>Where there is a change of shareholding structure:</p> <ul style="list-style-type: none"> ▪ Letter from Company's Secretary (and bearing seal of company) specifying any change in the shareholding structure, stating the names and nationalities of directors and shareholders, and the respective number of shares. ▪ Extract of a valid Annual Return, including the first page and pages referring to updated list of directors and shareholders and certified by the Registrar of Companies. The date of the document from (or the seal of) the Registrar of Companies shall be less than one month from the date of the renewal of licence.
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